

Intercare: The Heart of Excellence!

Intercare is an Alberta-based company with four Care Centres in the Calgary area providing health and life enrichment services in continuing care.

**POSITION:**

Cook

SUMMARY:

- Responsible for the provision of quality food service to facility customers [residents, guests, staff]
- Follows policies and procedures, menus and work routines
- Ensures a safe and sanitary work environment
- Works in partnership to improve the performance of individuals, teams and the organization in providing improved customer service for residents, guests and staff
- Provides for the nutritional needs of residents by following the cyclical menu, special diets and recipes, ensuring alternate entrees are offered to residents as required, and communicating to the Team Leader changes in resident food consumption (e.g., not eating)
- Recommends to the Team Leader (Dietitian) changes in menus which reflect local tastes and cultures
- Prepares meals and does baking according to job routine
- Serves meal portions in an attractive, courteous and efficient manner
- Ensures proper storage procedures are followed for food products and other supplies
- Assists Team Leader (Dietitian) in maintaining an adequate inventory of food and supplies in accordance with menu plans
- Ensures inventory controls are adhered to and assumes responsibility for food purchases

QUALIFICATIONS:

- Ability to read, write and comprehend English
- Previous experience in institutional cooking preferred
- Certification as a Journeyman Cook preferred
- Experience with therapeutic diets and food preparation to ensure residents are receiving prescribed meals
- Mentally and physically able to perform duties as outlined, including physical activities such as standing, walking, bending, stretching, and lifting heavy objects
- Must be free of allergies or related conditions which may be aggravated by work with detergents, soaps and chemicals regularly used in the department
- Demonstrates concern and interest in providing quality care and service for residents
- Demonstrates effective communication, problem solving and organizational skills
- Ability to function as an effective team member with other staff, residents, families, and the public